

# CBAP Training

## Certified Business Analysis Professional



### OVERVIEW

CBAP course is the level 3 of business analysis training and is designed to help participants learn the advanced topics in business analysis. This comprehensive training will prepare participants to pass the CBAP exam and help making the most of the limited time they have for studying.

The CBAP training is aligned with the Business Analysis Body of Knowledge (BABOK® Guide) version 3.0 and includes sample exam questions to make you ready. Additionally, participants will learn test-taking tips and strategies, along with other practice exercises to reinforce the material.



### COURSE OBJECTIVES

This course is designed to enable you to pass the CBAP exam and spend less time in preparation. By taking this course, you should expect the following:

- You will **construct** a good understanding of the BABOK content in a relatively short time and with the least possible stress
- You will **recognize** the important areas you need to focus on while preparing for the CBAP exam
- You will be **challenged** with tough questions to assess your knowledge and thinking approach so that you become familiar with the type of questions you will be facing in the CBAP exam
- You will **acquire** the right tools and material to prepare for the CBAP exam



#### DURATION

35 hours



#### PDUs

35 IIBA



#### PRE-REQUISITES

None



#### SCHEDULE

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### WHO SHOULD ATTEND

CBAP Training is for:

- Professionals with extensive experience in business analysis
- Those looking to achieve the Certified Business Analysis Professional CBAP



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### CBAP BRIEF OUTLINES AND TIME DISTRIBUTION

1	Business analysis planning and monitoring	14%
2	Elicitation and collaboration	12%
3	Requirements life cycle management	15%
4	Strategy analysis	15%
5	Requirements analysis and design definition	30%
6	Solution evaluation	14%

### DETAILED OUTLINES

#### Business Analysis

##### Planning and Monitoring

- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Performance Improvements

##### Elicitation and Collaboration

- Prepare for Elicitation
- Conduct Elicitation
- Confirm Elicitation Results
- Communicate Business Analysis Information
- Manage Stakeholder Collaboration

##### Requirements Life Cycle Management

- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements Changes
- Approve Requirements

#### Strategy Analysis

- Analyze Current State
- Define Future State
- Assess Risks
- Define Change Strategy

#### Requirements Analysis and Design Definition

- Specify and Model Requirements
- Verify Requirements
- Validate Requirements
- Define Requirements Architecture
- Define Design Options
- Analyze Potential Value and Recommend Solution

#### Solution Evaluation

- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations
- Assess Enterprise Limitations
- Recommend Actions to Increase Solution Value

#### Techniques

- Acceptance and Evaluation Criteria
- Backlog Management

- Balanced Scorecard
- Benchmarking and Market Analysis
- Brainstorming
- Business Capability Analysis
- Business Cases
- Business Model Canvas
- Business Rules Analysis
- Collaborative Games
- Concept Modelling
- Data Dictionary
- Data Flow Diagrams
- Data Mining
- Data Modelling
- Decision Analysis
- Decision Modelling
- Document Analysis
- Estimation
- Financial Analysis
- Focus Groups
- Functional Decomposition
- Glossary
- Interface Analysis
- Interviews
- Item Tracking
- Lessons Learned
- Metrics and Key Performance Indicators (KPIs)
- Mind Mapping

- Non-Functional Requirements Analysis
- Observation
- Organizational Modelling
- Prioritization
- Process Analysis
- Process Modelling
- Prototyping
- Reviews
- Risk Analysis and Management
- Roles and Permissions Matrix
- Root Cause Analysis
- Scope Modelling
- Sequence Diagrams
- Stakeholder List, Map, or Personas
- State Modelling
- Survey or Questionnaire
- SWOT Analysis
- Use Cases and Scenarios
- User Stories
- Vendor Assessment
- Workshops