

# ECBA Training

## Entry Certificate in Business Analysis



### OVERVIEW

ECBA course is the first level of business analysis training and is designed to help participants learn the fundamentals of business analysis. This comprehensive training will prepare participants to pass the ECBA exam and help to make the most of the limited time they have for studying.

The course is aligned with the Business Analysis Body of Knowledge (BABOK® Guide) version 3.0 and includes sample exam questions to make you ready. Additionally, participants will learn test-taking tips and strategies, along with other practice exercises to reinforce the material.



### COURSE OBJECTIVES

This course is designed to enable you to pass the ECBA exam and spend less time in preparation. By taking this course, you should expect the following:

- You will **construct** a good understanding of the BABOK content in a relatively short time and with the least possible stress
- You will **recognize** the important areas you need to focus on while preparing for the ECBA exam
- You will **acquire** the right tools and material to prepare for the ECBA exam



#### DURATION

21 hours



#### PDUs

21 IIBA



#### PRE-REQUISITES

None



#### SCHEDULE

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### WHO SHOULD ATTEND

ECBA Training is for:

- Anyone looking to achieve the Entry Certificate in Business Analysis (ECBA®)
- People looking to change their career into business analysis
- New business analysts or people aspiring to enter the BA field



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### ECBA BRIEF OUTLINES AND TIME DISTRIBUTION

1	Business analysis and the BA professional	2.50%
2	Business analysis key concepts	5%
3	Business analysis planning and monitoring	5%
4	Elicitation and collaboration	20%
5	Requirements life cycle management	20%
6	Strategy analysis	5%
7	Requirements analysis and design definition	24%
8	Solution evaluation	1%
9	Underlying competencies	5%
10	Techniques	12.50%

### DETAILED OUTLINES

#### Business Analysis and the BA Professional

- BABOK Purpose
- What is Business Analysis
- Role of the Business Analyst
- BABOK Structure

#### Business Analysis Key Concepts

- The Business Analysis Core Concept Model
- Requirements Classifications
- Stakeholders
- Requirements and Designs

#### Business Analysis Planning and Monitoring

- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Performance Improvements

#### Elicitation and Collaboration

- Prepare for Elicitation
- Conduct Elicitation
- Confirm Elicitation Results

- Communicate Business Analysis Information
- Manage Stakeholder Collaboration

#### Requirements Life Cycle Management

- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements Changes
- Approve Requirements

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#### Strategy Analysis

- Analyze Current State
- Define Future State
- Assess Risks
- Define Change Strategy

#### Requirements Analysis and Design Definition

- Specify and Model Requirements
- Verify Requirements

- Validate Requirements
- Define Requirements Architecture
- Define Design Options
- Analyze Potential Value and Recommend Solution

#### Solution Evaluation

- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations
- Assess Enterprise Limitations
- Recommend Actions to Increase Solution Value

#### Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioural Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills
- Tools and Technology

#### Techniques

- Selected techniques for level 1 BA